

## *The Appel Inn Gathering Space*

*is available  
Monday - Thursday  
for*

*Luncheons*

*Dinner Meetings*

*Training Meetings*

*Retreats*

*Conferences*

*Board meetings*

*Monthly meetings*

*Brainstorming sessions*

*Team Building*

*Holiday Parties*

*Retirement Parties*

## *Special Arrangements*

*Let us know if you would like*

*Trolley or buses to bring your  
attendees from local hotels*

*Any Music or Entertainment*

*Special Decorations*

*Any other special needs*

\*\*\*\*\*

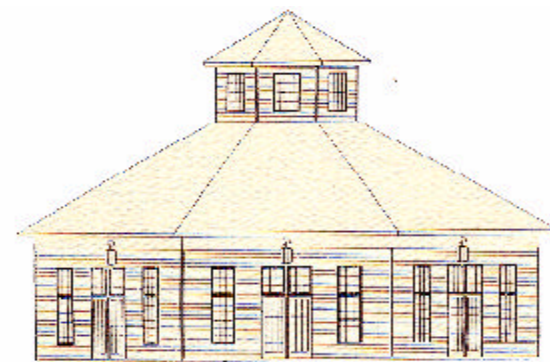
*Again because all of the food is catered  
anything is possible  
from barbecues to caviar  
just ask*

\*\*\*\*\*

*Please call or email to discuss dates,  
possibilities and site visits*

*The Gathering Space is located just  
outside of Guilderland Center  
3 miles in on rte 146 off of Western Ave.  
8 miles to the entrance of 87 Northway  
20 minutes to Albany, Schenectady  
and the Albany Airport*

## *The Appel Inn Gathering Space*



*Perfect for private parties and  
business gatherings*

*590 route 146  
Altamont, New York  
12009  
(518) 861-6557  
Voice and Fax*

*Laurie Beckmann  
laurie@appelinn.com  
www.appelinn.com*

*The Appel Inn  
Gathering Space  
is available for catered affairs*

*Nestled on 6 acres amongst barns and  
historic home from the 1700's,  
the location is ideal for relaxed retreats,  
business functions and other  
special events*

*The Gathering Space accommodates  
only one function at a time whether an  
intimate group of 15-20 or a  
social gala of 125 allowing privacy  
and an atmosphere of relaxed country  
elegance*

*The room can be set to your  
special needs and the menus are created  
to fit your tastes and budget*

*Business affairs can be as casual as  
boxed lunches or elaborate  
multi-coursed menus with full china,  
linen and glassware*

*We can handle all of the catering  
proposals for you or if you have a  
favorite that you have worked with  
we can look into working together*

*\*\*we must approve the caterer as generally the  
guests only remember our name and their staff  
becomes a great reflection of us*

## *Sample of a Casual Day*

### *Morning Buffet*

*gourmet bagels, tea breads & muffins  
variety of creamcheeses, butter & jams  
assorted fruit juices  
coffee, tea*

### *Noon Buffet*

*trays of assorted sandwiches:  
roastbeef, smoked turkey, tuna salad,  
chicken salad on a  
variety of grain and white breads*

### *Sides*

*oriental noodle & mixed green garden  
salad*

*Brownies and a tray of fresh fruit*

*assorted sodas, bottled water*

### *Afternoon Break*

*( served on the deck, weather permitting)  
tray of assorted cheeses and crackers  
fresh fruit  
assorted cookies and sweets*

*\*\*coffee, tea and water available  
throughout the day*

*\*\*optional wine available*

## *Pricing Location Fee:*

*The room fee will be based on  
the number of guests attending,  
the time of year & the time of day*

*generally Monday- Thursday  
the fee will range  
from \$250.00 to \$500.00*

*Round Tables and white wood chairs  
are included as is setting them up  
to suit your needs*

*Relaxed brainstorming day--  
we do have a limited number  
of adirondack chairs that we  
will gladly bring into the room*

*Special equipment is available  
through different rental companies  
in the area and we are happy to  
do the arranging for you*

## *Catering Fee:*

*based on the number of guests  
attending, menu and staffing needs  
Once we know your needs we  
will forward proposals to you*